

The West Deer Township Board of Supervisors held a Public Hearing and their Regular Business Meeting at the West Deer Township Municipal Building. Members present: Jeffrey D. Fleming, Chairman; Richard W. DiSanti, Jr., Rick W. Florentine, Leonard Guerre, Shirley Hollibaugh, Joyce A. Romig, and Gerry Vaerewyck. Also present were: Daniel J. Mator, Jr., Township Manager; Barbara Nardis, Finance Officer; Douglas Happel, representing Griffith, McCague, & Wallace; and Scott Shoup, representing Shoup Engineering.

**6:00 p.m. PUBLIC HEARING – CONDITIONAL USE – PRD: MCINTYRE HEIGHTS PLAN**

- Chairman Fleming opened the public hearing.
- Pledge of Allegiance.
- Roll call taken by Mr. Mator – Quorum present.
- The public hearing was advertised in compliance with the Law.
- Property posted.
- Adjoining property owners notified via mail.
- Court Reporter present.

The public hearing is for a conditional use for a Planned Residential Development (PRD) for the applicant, Richland Holdings, LLC to construct 35 single family patio homes and 34 duplex units on 38.7 acres located at McIntyre Road, Gibsonia, PA 15044.

Name of Plan: McIntyre Heights Plan  
Lot/Block Numbers: 1666-S-249 and 1666-S-160  
Zoning District: R-2 Semi-Suburban Residential

A conditional use / PRD is a permitted use as listed in the Zoning Ordinance in the R-2 – Semi Suburban Residential Zoning District, *Section 5.4 Authorized Land Uses by District* for the McIntyre Heights Plan. After review and recommendation by the Planning Commission, the Board of Supervisors can place additional reasonable conditions on this permitted use this evening

The Planning Commission recommended approval for the conditional use at their 23 March 2017 meeting with the following conditions:

1. Recommend approval with 10 feet side yard setbacks.
2. Recommend departure on cul-de-sac length due to topography and parcel shape.
3. Recommend 6,000 sq. ft. vs. 21,780 sq. ft. lot area.
4. Recommend departure requirement for guest parking. (See Engineering Review letter, Item #2, dated March 23, 2017).
5. Submit covenants and HOA documentation for review by Township Solicitor.
6. 40% of lots to have variations of up to 5 feet in front yard setback.
7. Recommend pavilion and picnic area.

The Board also received the review letter dated 14 April 2017 by Shoup Engineering. And received a copy of the *Plan Narrative* submitted by Gibson-Thomas Engineering the firm for Richland Holdings, LLC.

At this point, the floor was opened for public comment. Chairman Fleming asked all those who are interested in speaking this evening to please rise to be sworn-in. The court reporter swore-in all those individuals.

Mr. John Schleicher of Gibson-Thomas Engineering was present and explained the McIntyre Heights PRD/Conditional Use Plan for the construction of thirty-five single family patio homes and thirty-four duplex units. Mr. Schleicher summarized the plan and answered various questions/concerns from the Board.

Summary of concerns of the Board: Small lot size; crowded development plan; only one entrance; parking issues; possibly increase/additional parking areas; wetlands/run-off area; entrance area/visibility; sidewalk distance; and stop signs/signage.

Mr. Jeff Martin, partner of Richland Holdings, was also present, and explained the project. He stated he felt that the parking should not be a problem.

#### PUBLIC COMMENTS:

- Mr. Ken Hillenbrand, 505 Shadow Court
  - Mr. Hillenbrand expressed concern over the pond and the bridge at the bottom of McIntyre Road/traffic, and the maintenance facility. Mr. Schleicher indicated the pond will be filled in.
- Mr. Marshall Brindza, member on the Board of Directors of the Whispering Pines Home Owners Association
  - Mr. Brindza expressed his concern regarding the creek that runs through their property. He stated that the development would create a detention facility for flood water that will lead into the creek which runs through some of the owners' properties.
- Mr. Jerry McNalley, 347 Saddlebrook Road
  - Mr. McNalley questioned if the property has been surveyed, and if the fifty-foot buffer of trees will remain. He also questioned if dates have been scheduled for construction.
- Mrs. Angela Watmore, 512 Shadow Court
  - Ms. Watmore indicated she moved to West Deer for open land and beautiful views, is concerned with the traffic pattern in the area, and that she has concerns regarding the parking within the development.

Mr. Jeff Martin pointed out they changed their plan from the previous version, and are not going to have a clubhouse or swimming pool. This, Mr. Martin stated, will reduce the need for parking, which will in turn reduce stormwater runoff.

- Mr. Michael Evans, 509 Shadow Court
  - Mr. Evans asked if the developer had any thought of putting the patio homes in the back section of the property. Mr. Evans also stated he had concerns with the traffic issues.

Mr. Scott Shoup, Township Engineer, stated he was also the Township Engineer for Richland Township and commented on the bridge on McIntyre Road, but located in Richland Township. Mr. Shoup pointed out it is a County owned bridge and the deck is scheduled to be taken off, rebuilt, and widened this year.

- Mr. Marshall Brindza
  - Mr. Brindza commented that he had not heard of the bridge, and added that – based on his past experience – people will drive their vehicles to the pavilion and park at the pavilion rather than walk. He also stated that he feels a study needs to be done with the plan because of the additional water run-off.

Mr. Happel pointed out that this is a hearing for tentative approval of the Planned Residential Development and the Board has sixty days in which to render their decision. The Board was advised that it could conclude the hearing and decide whether or not to approve the proposal as it has been presented, grant

tentative approval subject to additional conditions, or deny approval of the Plan. Mr. Happel also alerted the Board that action could be taken at the next meeting.

**CONCLUDE HEARING -- MEETING ADJOURNED.**

## **OPEN REGULAR MEETING**

Chairman Fleming opened and welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Roll Call taken by Mr. Mator – Quorum present.

### **REGISTERED COMMENTS FROM THE PUBLIC**

- None

### **COMMENTS FROM THE PUBLIC**

Chairman Fleming asked if there were any comments at this time on the agenda and public-related items and if so, asked the public to please approach the microphone, clearly state their name and address, and limit their comments to five (5) minutes.

- Mr. Bill Becker, President of the Owls Club in Russellton
  - Mr. Becker submitted a proposal for the installation of a street light across from the Owls Club entrance. Mr. Becker read the letter requesting the new street light.

Mr. Mator was directed to contact West Penn Power to investigate the lighting configuration along Little Deer Creek Road.

Dr. DiSanti commented on the lighting area and suggested also relocating the one at the old McKrell Road bridge.

- Mr. Jim Cesnick, Michael Road
  - Mr. Cesnick stated that he met with Magistrate Tom Swan, and the Judge told him that the two matters he heard the most are truancy and drugs. Mr. Cesnick suggested coming up with ideas to stem the drug epidemic, and suggested the Board work with the Chief on a solution.

### **ACCEPT MINUTES**

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to accept the minutes of the March 15, 2017 meeting as presented. Members voting yes, Mrs. Hollibaugh, Dr. DiSanti, Mr. Florentine, Mr. Guerre, and Mrs. Romig. Members abstaining, Mr. Vaerewyck (absent) and Mr. Fleming (absent).

Motion carried, 5 – yes, 0 – no, and 2 abstained.

**MONTHLY FINANCIAL REPORT**

Mrs. Nardis read the following Finance Officer's Report.

**TOWNSHIP OF WEST DEER**  
**FINANCE OFFICER'S REPORT**  
**31 March 2017**

**I - GENERAL FUND:**

	<u>January</u>	<u>YTD</u>	<u>% of Budget</u>
Revenues	384,108.35	1,298,276.92	21.20%
Expenditures	257,414.33	922,363.81	15.06%

**Cash and Cash Equivalents:**

Sweep Account		495,023.46	
			<b>495,023.46</b>

**II - SPECIAL REVENUE FUNDS****Cash and Cash Equivalents:****Street Light Fund:**

Sweep Account - Restricted		16,160.58	
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**Fire Tax Fund:**

Sweep Account - Restricted		27,946.95	
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**State/Liquid Fuels Fund:**

Sweep Account - Restricted		299,422.66	
			<b>343,530.19</b>

**Investments:****Operating Reserve Fund:**

Sweep Account - Reserved		704,425.68	
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**Capital Reserve Fund:**

Sweep Account - Reserved		346,286.73	
			<b>1,050,712.41</b>

**III - CAPITAL PROJECT FUNDS:****Cash and Cash Equivalents:**

		0.00	
			<b>0.00</b>

**TOTAL CASH BALANCE 3/31/17****1,889,266.06****Interest Earned March 2017****213.56**

	<u>3/1/2017</u>	<u>March</u>	<u>3/31/2017</u>
	<u>Debt Balance</u>	<u>Principal</u>	<u>Debt Balance</u>
		<u>Payment</u>	
Mars National - VFC #3	268,249.04	\$ 2,607.94	266,333.32

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Florentine to approve the Finance Officer’s Report as submitted. Motion carried unanimously 7-0.

**LIST OF BILLS**

Amerikohl Aggregates Inc.....	1312.65
Amerikohl Transport Inc. ....	719.33
Best Wholesale Tire Co., Inc.....	950.48
Campbell, Durrant, Beatty.....	2669.86
Culverts, Inc. ....	2800.00
Griffith, McCague & Wallace, PC .....	1640.00
Hei-Way, LLC.....	3287.44
Jordan Tax Service, Inc. ....	1888.49
Kress Tire .....	725.08
Mark C. Turnley .....	1000.00
Markl Supply .....	2619.66
Office Depot.....	1017.11
Shoup Engineering Inc. ....	1457.50
Simtac Services .....	912.50
Staley Communications.....	172.47
Toshiba Financial Services .....	617.50
Tristani Brothers, Inc.....	389.00
Walsh Equipment .....	6197.16

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to pay the List of Bills as submitted, and all approved reimbursable items in compliance with generally accepted accounting practices. Motion carried unanimously 7-0.

**UTILITIES AND PAYROLL**

MOTION BY Supervisor Guerre and SECONDED BY Supervisor Romig to pay utilities and payroll from 20 April 2017 to 17 May 2017. Motion carried unanimously 7-0.

**TAX REFUNDS**

The Board is in receipt of the list from the Tax Collector requesting the issuance of a real estate tax refund due to an assessment change by Allegheny for the Year 2016:

**2016 REAL ESTATE TAX REFUND**

<u>NAME</u>	<u>LOT/BLOCK</u>	<u>AMOUNT</u>
Paholich, Benjamin E. / Heather	2013-S-10	\$19.70

MOTION BY Supervisor Romig and SECONDED BY Supervisor Hollibaugh to issue the tax refund as submitted by the Tax Collector. Motion carried unanimously 7-0.

**POLICE CHIEF’S REPORT**

Chief Lape was not present – The Chief is attending the DUI Conference at State College.

Sgt. William Bailey was present and provided a summary report on the Police Department for the month of March 2017. A copy of the report is on file at the Township. Questions/comments followed.

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT**

Mr. Bill Payne was present and provided a summary report on Code Enforcement for the month of March 2017. A copy of the report is on file at the Township.

**PARKS AND RECREATION BOARD REPORT**

Mrs. Beverly Jordan, Chairwoman, was not present – No report.

**ENGINEER'S REPORT**

The Board received the Engineer's Report submitted by Shoup Engineering, Inc. Mr. Scott Shoup represented Shoup Engineering, Inc., and summarized the meeting attendance and details of his formal report:

Projects

- 2017 Road Improvement Project – Contracts have been executed with Shields Asphalt Paving and Youngblood Paving. Shields Asphalt commenced milling operations on 13 April 2017, and will commence paving work during the week of 17 April 2017.
- Nike Site Closure/Shoring Project – A contract has been executed with DeFrank Development for this project and work is expected to begin soon.
- Benjamin Street Bridge Deck Replacement Project – An update will be provided at the Board of Supervisors meeting as to the schedule for this work.
- Senior Center Wall – Tim Broge will be performing the work on the Senior Center entrance wall soon.

Development/Subdivision Reviews

- McIntyre Heights PRD – Reviews of this preliminary PRD Plan were performed and review letters were issued to the Township on 23 February 2017 and 23 March 2017.
- Greystone Fields – A review of this land development plan was performed and a review letter was issued to the Township on 23 March 2017.

**ADVERTISEMENT: NIKE SITE PAVING**

The Township received a grant from the Department of Conservation and Natural Resources to make improvements to the Nike Site Park. One of those improvements is the paving of the rear parking lot, with the front parking lot and driveway serving as an add/alternate bid.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to authorize the Township Engineer to advertise the Nike Site Paving Project in anticipation of a May award. Motion carried unanimously 7-0.

**SITE PLAN: GREYSTONE FIELDS – BARN VENUE**

The Planning Commission approved the Greystone Fields – Barn Venue Site Plan at their 23 March 2017 meeting.

The site plan is to convert a pole barn into a seasonal venue for informal events located at 4085 Sandy Hill Road in the R-Rural Estate Zoning District.

The Planning Commission recommended approval with the following conditions:

1. Only one event at a time, either at the “barn” or Greystone Fields.
2. This project is conditionally recommended for approval subject to review annually, if warranted, by the Township Zoning Officer.
3. Subject to formal written response to Shoup Engineering review letter dated 23 March 2017.

The Board received the review letter dated 14 April 2017 from Shoup Engineering indicating his 23 March 2017 review letter has been adequately addressed.

Mr. Vaerewyck questioned similar site plans where the Township listed more conditions such as hours of operation, etc. Mr. Bill Payne, Code Enforcement Officer, indicated this is a much smaller facility, and the parking/handicap accessibility has been addressed, this plan is under the umbrella of their other facility, and the hours of operation have been established.

Mr. Adam Alexandrunas was present to represent the plan and explained the pole barn is meant to be a very simple structure. He reported that it will have no operating or running water, and is meant to be similar to park pavilions where you bring in beverages, food, etc. Mr. Alexandrunas stated that the pole barn has metal siding, and guests would therefore be protected against inclement weather conditions.

- Outlets and lighting will be brought up to Code, including exit compliances/battery backup signs.
- Size: 50' x 64', 104 parking spots, and rental restroom facilities will be used.

Mr. Payne commented on previous concerns of the adjoining property owners and that those items/concerns were satisfactorily addressed.

After some questions/comments, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to approve the Greystone Fields – Barn Venue Site Plan as per the Planning Commission’s recommendation with the above listed conditions. Motion carried unanimously 7-0.

**PLAN REVIEW: FORBES PLANNING MODULE**

The Township received the DEP Planning Module/Transmittal Letter for review for the Forbes Holding Tank application. The applicant is seeking approval from DEP for the Sewage Facilities Planning Module for two (2) 2,000 gallon holding tanks to serve a proposed renovated barn to be used for special events located at 997 Deer Creek Road, Gibsonia, PA 15044, R-Rural Estate Zoning District.

The Planning Commission reviewed the application at their 23 March 2017 meeting and approved the Component 4A Sewage Facilities Planning Module with the condition that a copy of the Annual Lab Analysis Report be provided to the Township.

The Board received the letter from Mr. Shoup dated 14 April 2017 indicating he has reviewed the Sewage Facilities Planning Module and found it to be satisfactory and recommends the Board approves the Forbes Holding Tank application.

Dr. DiSanti asked Mr. Shoup a few questions in regard to the holding tank.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor DiSanti to approve the PA DEP Sewage Facilities Planning Module for the Forbes Holding Tank application. Motion carried unanimously 7-0.

**ORDINANCE NO. 417 – ADVERTISING AND BIDDING ORDINANCE**

AN ORDINANCE OF THE TOWNSHIP OF WEST DEER REPEALING AND REPLACING ORDINANCE NO. 135 AND ORDINANCE NO. 305 – AS CODIFIED IN CHAPTER 14 OF THE CODE OF THE TOWNSHIP OF WEST DEER – WHICH ESTABLISHES A SYSTEM OF COMPETITIVE BIDDING PURSUANT TO ARTICLE XII, SECTION C-1163 OF THE TOWNSHIP HOME RULE CHARTER.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh to adopt Ordinance No. 417 repealing and replacing Ordinance no. 135 and Ordinance No. 305 – as codified in Chapter 14 of the Code of the Township of West Deer – which establishes a system of competitive bidding pursuant to Article XII, Section C-1163 of the Township Home Rule Charter. Motion carried unanimously 7-0.

**HIRE: PART TIME POLICE OFFICER**

The Board received a memorandum from Chief Lape recommending the hiring of the following individual for the position of part-time police officer: Brandon Kozar

A background check was performed and he is a current part time police officer with the Borough of Verona.

After a few questions, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Hollibaugh as per the recommendation by Chief Lape, to hire Brandon Kozar as a part time police officer of West Deer Township with the condition he provides the Township with a current physiological evaluation report and a current credit report as required by the Pennsylvania Municipal Police Officers Education & Training Commission. Motion carried unanimously 7-0.

The Board congratulated Mr. Kozar and Mr. Kozar thanked the Board for the opportunity to serve the Township.

**REQUEST FOR EXTENSION: CATANESE PROPERTY**

Mr. Payne commented on the Catanese property for the 2017 Salvage License and pointed out they made significant improvement on the site but unfortunately is not at the point of compliance yet and asked for an extension. After further comments/discussion, MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Romig to provide an additional 30-day extension. Mrs. Hollibaugh pointed out that she would rather give them a 60-day extension so they have time. Motion carried unanimously 7-0.

Mr. Payne was directed to take pictures of the site.

**SET PUBLIC HEARING: TO CONSIDER INTER-MUNICIPAL TRANSFER OF RESTAURANT LIQUOR LICENSE**

The Township received a letter from Caputo & Caputo, P.C., representing Olde Barn Dispensary Pub & Tavern, LLC, who is seeking an Inter-Municipal Transfer of Restaurant License R-17074 from 1600 Stone Mansion Road, Sewickley, Pennsylvania (Franklin Park Borough) to the location of 4551 Gibsonia Road, Gibsonia, PA 15044 within West Deer Township.



Pursuant to Section 461(b.3) of the Pennsylvania Liquor Code, the applicant must first get the approval of West Deer Township before filing an application with the Pennsylvania Liquor Control Board (“PLCB”) to transfer the liquor license from Franklin Park Borough to West Deer Township. The Liquor Code requires the applicant request a public hearing before the governing body for the purpose of taking public comments on the proposed transfer.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Vaerewyck to set the public hearing for the Inter-Municipal Transfer of PLCB License R-17074 on Wednesday, 17 May 2017 at 6:00 p.m. Motion carried unanimously 7-0.

### **TIMBERING: TOWNSHIP PROPERTY**

The Township received a letter from Select Timbering about timbering the Township property located at Hemphill and Blanchard Roads. Lot & Block #2197-P-290 – approximately 57 acres.

The owners at 71 Norris Lane which abuts the backside of the Township property contacted Select Timbering to have their property timbered. Upon inspection of their property, Select Timber contacted the Township to see if the Township also wanted the Township property timbered as well. Mr. Payne informed them that it would need to be discussed at the Board of Supervisors’ meeting. Select Timbering is offering an amount of \$27,000 for all timber 16” at chest height or larger.

Mr. Vaerewyck commented he knows residents in that area, and stated that they do not want the timbering done. He indicated the property was given to the Township and has been maintained as a “natural” area, pointing out the trails and recreational activities residents take part in on that property.

Chairman Fleming and Vice Chairman DiSanti both spoke against the timbering. Mr. Florentine was also against the timbering, but added that he had concerns with the liability created by the activities Supervisor Vaerewyck mentioned.

MOTION BY Supervisor Vaerewyck and SECONDED BY Supervisor Florentine to disapprove the timbering of the Township property located at Blanchard and Hemphill Roads. Motion carried unanimously 7-0 to disapprove.

Mr. Vaerewyck suggested having the Township property surveyed. He stated that Township properties have been surveyed, but not marked.

Chairman Fleming concurred with Mr. Florentine, and stated he felt the Township needs to look into the liability of the activities.

### **RESOLUTION NO. 2017-5: ALLEGHENY VALLEY JOINT SEWER AUTHORITY 537 PLAN CREATION**

The Township received a letter from the Solicitor of the Allegheny Valley Joint Sewer Authority – the Authority that works with the Deer Creek Drainage Basin Authority to handle the Township’s sanitary sewage – requesting the Board’s authorization to allow the Authority to prepare an Act 537 Plan for the Department of Environmental Protection. There is no cost to the Township in preparing this plan.

Mr. Shoup, Mr. Happel, and Mr. Mator all concur that this Plan should be created, and recommend the adoption of the Resolution. Mr. Shoup commented on the Act 537 Plan and explained that Allegheny Valley has a time frame to follow and the work to be done on this project. Mr. Fleming had concerns on the time frame on this project and felt it should have been started years ago.

A RESOLUTION AUTHORIZING THE ALLEGHENY VALLEY JOINT SEWER AUTHORITY (AVJSA) TO PREPARE AN ACT 537 PLAN ON WEST DEER TOWNSHIP’S BEHALF.

After some discussion, MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Resolution No. 2017-5, authorizing the Allegheny Valley Joint Sewer Authority to prepare an Act 537 Plan on West Deer Township's behalf. Members voting yes, Mrs. Hollibaugh, Mr. Vaerewyck, Mrs. Romig, Dr. DiSanti, Mr. Florentine, and Mr. Fleming. Member voting no, Mr. Guerre. Motion carried 6 – yes and 1 – no.

**RESOLUTION NO. 2017-6: PENNDOT ROADWAY LIGHTING AGREEMENT (CULMERVILLE BRIDGE)**

In August 2014 the Board passed a Resolution to enter into a Roadway Lighting Agreement with PennDot for the light at the Culmerville Bridge. PennDot rejected the agreement because they said the Chairman lacked the authority to enter into such an agreement.

A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO ENTER INTO THE ATTACHED ROADWAY LIGHTING AGREEMENT NO. 118880 WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION.

Mr. Mator summarized the Roadway Lighting Agreement with Penn Dot located at the Culmerville Bridge. Mr. Happel commented the agreement is to assume the responsibility of the light and the Township is agreeing to maintain it.

MOTION BY Supervisor DiSanti and SECONDED BY Supervisor Florentine to adopt Resolution No. 2017-6, authorizing the Chairman of the Board of Supervisors to enter into the Roadway Lighting Agreement No. 118880 with the Pennsylvania Department of Transportation. Motion carried unanimously 7-0.

**ANNOUNCEMENTS**

- West Deer Community Spring Clean-Up Day  
The event will be held on Saturday, April 29<sup>th</sup>. Arrive at the Township Building at 9:00 a.m. for a 10:00 a.m. start.  
The rain date will be Sat., May 6.
- West Deer Police 6<sup>th</sup> Annual Golf Scramble  
Friday, May 5<sup>th</sup> at 9 a.m. at Pheasant Ridge Golf Club.  
Benefits West Deer Township Police K9 Unit & DARE.
- Televisions & Electronics Collection Event  
Saturday, May 13<sup>th</sup> from 9:00 a.m. to 1:00 p.m.  
Pittsburgh Mills Parking Lot  
(PA Resources Council expects to charge \$25/t.v.)
- West Deer Dog Shelter – Rabies Clinic  
May 27, 2017 from 2 pm to 4 pm  
Cost: \$10.00  
Proceeds benefit the West Deer Dog Shelter

**COMMITTEE REPORTS**

The Committee Chairperson reported on their Committee updates:

- 1) Mr. Florentine – Engineering & Public Works Committee
- 2) Dr. DiSanti – Financial Legal, and Human Resources Committee
- 3) Mr. Vaerewyck – EMS Oversight Committee
- 4) Mr. Guerre – North Hills COG Report

**OLD BUSINESS**

- Supervisor Hollibaugh reported she attended the Seven Springs Conference and indicated it was a very informative conference. Mrs. Hollibaugh stated she attended the MRM Trust meetings for the liability insurance and workman's compensation and that she received two dividend checks totaling \$80,181.22. She also announced that West Deer Township since the MRM Trust started is in the Top 30, and that the Township has received \$338,000 in dividends to date.
- Mrs. Hollibaugh additionally reported she attended the ACATO meeting on March 16<sup>th</sup> and commented on the various topics discussed.
- Supervisor Hollibaugh reported she went to the Court House and received the Banner Community award for the Township on March 31<sup>st</sup> – Chairman Fleming read the Recognition Citation which is on the file at the Township.
- Dr. DiSanti questioned if there were any updates on the Verizon cell tower in Russellton. Mr. Payne indicated there are no updates at this time.

**NEW BUSINESS**

- None

**SET AGENDA: REGULAR BUSINESS MEETING**

May 17, 2017

5:30 p.m. – Executive Session

6:00 p.m. – Public Hearing – Inter-Municipal Transfer of Liquor License

6:30 p.m. – Regular Business Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Executive Session Held
5. Registered Comments from the Public
6. Comments from the Public
7. Accept Minutes
8. Monthly Financial Report
  - A. Finance Officer's Report
  - B. List of Bills
  - C. Utilities & Payroll

9. Police Chief's Report
10. Building Inspector/Code Enforcement Officer's Report
11. Report from the Parks & Recreation Board
12. Engineer's Report
13. Advertisement: Ordinance – Administrative Policies and Procedures
14. Authorize Advertisement: Sale of Police Vehicle
15. Purchase: Board iPads
16. Committee Reports
17. Old Business
18. New Business
19. Set Agenda: 21 June 2017
20. Comments from the Public
21. Adjournment

Item Added:

- McIntyre Heights Conditional Use – PRD
- Possible EMS Parking Lot Work

**COMMENTS FROM THE PUBLIC**

- Ms. Anna Marie Catanese, 66 McKrell Road
  - Ms. Catanese indicated she has pictures on her phone of the Catanese Brothers Salvage Yard and will submit them to Mr. Payne. Ms. Catanese explained the vehicles on the site and also commented on the litigation on the property, and pointed out that in the past they always received the salvage license.
- Mr. George Hollibaugh, W. Starz Road
  - Mr. Hollibaugh commented on the survey of Township properties and the need to have permanent markers placed. Mr. Hollibaugh also commented on the sewage system and stormwater in West Deer Township.
- Mr. Scott Woloszyk, Shuster Road
  - Mr. Woloszyk commented on the increase of needles alongside roadways, and wanted to express to the residents taking part in Clean-Up Day to be very careful.

**ADJOURNMENT**

MOTION BY Supervisor Hollibaugh and SECONDED BY Supervisor Florentine to adjourn the meeting at 9:06 p.m. Motion carried unanimously 7-0. Meeting adjourned.

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Daniel J. Mator, Jr., Township Manager